The BRAVE

1969 - 1970

Student Handbook
West Georgia College

THE PURPOSE OF THE COLLEGE

The purpose of West Georgia College is to help each student develop a disciplined and open mind, the capacity for self-realization, and the ability to become an effective citizen in a changing society as well as to attain certain specialized skills needed in such a society.

Since the attainment of the purpose can be accomplished in several ways, the specific objectives of the college are as follows:

To provide excellent four-year programs of higher education in the arts and science, and to develop specialists in the major fields of the arts and sciences.

To provide excellent programs of education for the development of teachers for elementary, junior high, and secondary schools.

To provide opportunities for teachers in service to continue their development.

To provide thorough preparation for students who will pursue graduate studies in the arts and sciences or professional studies in law, medicine, dentistry, theology, and other fields.

To serve as a center for the development of human resources by providing adult education programs, research programs, community development programs, and other educational services.

1969-1970

THE BRAVE

Student Handbook

To the Students of West Georgia College . . .

I would like to take this opportunity to welcome each of you to West Georgia College. I am proud of this institution and every phase of its program, from the academic community to the extracurricular activities that it offers. I would also like to urge each and every one of you to become involved in some of the various organizations outlined in this handbook. You will begin to feel that you have become an integral part of WGC when you become active in the school's activities, be it Student Government or the Caving Club.

As a guide for your college life, this handbook has been printed for your benefit. Certainly, you will find it not only helpful but interesting. This handbook contains invaluable information which each student is expected to be aware of. So I sincerely hope you will take time out of your busy schedule and read the following pages. A great deal of work has gone into this publication, and I sincerely hope that it will prove beneficial.

Wishing you a very successful college career, I am,

Yours sincerely,

Diane Rife,
Editor

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A NOTE OF WELCOME

Dear Students:

Welcome to the campus and the community of West Georgia College. We hope all of you find this to be a pleasant place to live and to learn, and that your experiences here will prove to be rewarding throughout your life.

We believe West Georgia College is an unusual institution, combining the best practices of the past in higher education with some of the most exciting and promising practices of the present.

We like to think that this is more than a campus—that it is a community, a learning community, with students, faculty, administration, and staff all having a hand in the activities and programs that are carried on. We hope that you will always feel free to contribute your ideas to the continuing development of the institution.

This handbook was designed for your benefit. I trust that it will provide you with the necessary information to participate fully in college activities, and thereby to help you reach your full potential for self-fulfillment and service.

Sincerely,

James E. Boyd, *President*

GREETINGS

You have selected West Georgia College because of the academic program which it has. Your objective is to use the preparation which you will receive here as a base upon which to build your future—professionally, culturally and spiritually. Always keep in mind that scholarship is your prime responsibility and objective. I share the counsel given to his students by Dartmouth's President, John Sloan Dickey:

> "Your business here is learning and that is up to you. We'll be with you all the way.

While academic excellency is first, you would be amiss if you did not utilize other parts of our program. These activities will provide you an opportunity to broaden your education, develop your particular interests and provide you with social and recreational opportunities. These experiences can add much to your college years. They add meaning to one of my favorite quotations, a comment made by James Truslow Adams:

> "There are obviously two educations. One should teach us how to make a living, and the other how to live."

My staff and I want to help you to achieve the goals which you have for yourself. They are shared not only by your parents but also by this college. To become an effective and responsible individual is my personal goal for you, and I am always ready to help you in working towards this objective.

My best wishes as you become one of us.

Sincerely yours,

John J. Pershing
Dean of Student Affairs

CALENDAR 1969-1970

FALL QUARTER, 1969

September 4	Last day for new students to file applications for fall quarter
September 21-23	Orientation
September 24	Registration, M,W, 6:45 p.m. Classes begin
September 25	Classes begin
October 2	Last day for registration and for class changes
October 24-27	Mid-term examinations
November 26	Thanksgiving recess begins at noon
December 1	Classes resume
December 8-12	Examinations
December 13-January 5	Christmas recess
December 13	Last day for new students to file applications for winter quarter

WINTER QUARTER, 1970

January 5	Registration; M, W, 6:45 p.m. classes begin
January 6	Classes begin
January 13	Last day for registration and for class changes
February 5-6	Mid-term examinations
March 3	Last day for new students to file applications for spring quarter
March 17-20	Examinations
March 21-24	Spring recess

SPRING QUARTER, 1970

March 25	Registration; M, W, 6:45 p.m. classes begin
March 26	Classes begin
April 2	Last day for registration and for class changes
April 23-24	Mid-term examinations
May 28	Last day for new students to file applications for summer quarter
June 7	Graduation
June 4-9	Examinations

SUMMER QUARTER, 1970

June 14-15	Orientation
June 16	Registration
June 17	Classes begin
July 4	Holidays
July 6	Classes resume
August 16	Graduation
August 17-20	Examinations

Whom Should I See?

SEE	IF YOU NEED:
REGISTRAR (Sanford, Ground Floor)	1. To obtain permission to enroll in other institutions for credit which will be transferred to W.G.C. 2. To be evaluated. 3. To withdraw from college 4. To obtain information about grades. 5. To obtain information about courses you must have to fulfill requirements for your degree or certification. 6. To obtain time cards.
COORDINATOR OF ACADEMIC COUNSELING (Sanford, Main Floor)	1. To resolve exam conflicts. 2. To drop or add courses. 3. To change major or advisor.
STUDENT GOVERNMENT (Student Center—Ground Floor)	1. To obtain any information regarding student interest. 2. To have money-making projects on campus approved.
INTERFRATERNAL COUNCIL PRESIDENT Student Center—Ground Floor)	1. To obtain information about fraternities and sororities.
HOUSING OFFICE (Administration Building)	1. To arrange for late permission. 2. To request a room change. 3. To report defective lighting and plumbing, etc. 4. To secure off-campus housing.
DIRECTOR OF FINANCIAL AID (Administration Building)	1. To obtain part-time employment on campus or off campus. 2. To obtain scholarships or scholarship information.
PLACEMENT OFFICE (Administration Building)	1. To obtain vocational counseling. 2. To obtain job interviews with various school systems and companies.
INFIRMARY (New Mandeville, Basement)	1. To obtain health services and medical excuses if required.
COUNSELING CENTER (Administration Building)	1. To assist you with your vocational educational, personal and other problems. 2. To help you develop your study skills.
DIRECTOR OF STUDENT ACTIVITIES (Student Center—Ground Floor)	1. To reserve rooms for meetings. 2. To obtain student organizations information or publications information. 3. To discuss regulations and rules for social events.

	4. To place any event on the official college calendar. 5. To check on any lost and found items.
BUSINESS OFFICE (Administration Building)	1. To use banking facilities. 2. To obtain information regarding payment of fees.
POLICE DEPARTMENT (Ground Floor, AG)	1. To register a vehicle for use on campus. 2. To pay all traffic fines. 3. To report any emergencies and *all* accidents.
LIBRARIAN (Library)	1. To pay any and all library fines.
PUBLICATIONS OFFICE (Bonner House)	1. To obtain a new college catalog—.50 charge.
FOOD SERVICE OFFICE (Student Center—Ground Floor)	1. To request special catering of an event or banquet.
ADMISSIONS (Old Mandeville)	1. To obtain admissions information.

GREETINGS FROM THE GREEKS

Future Rushees:

On behalf of the Interfraternal Council, I am happy to welcome you to West Georgia College.

The fraternity system of West Georgia College consists of five fraternities and five sororities, each endeavoring to instill, through the personal development of the individual, the qualities of scholarship, responsibility, service, and cooperation needed throughout your life.

In the cordial social atmosphere of living and working in close association with other individuals, you gain the discipline and experience necessary for concerted group effort.

These training grounds that fraternities and sororities provide today will produce the leaders of a better civilization tomorrow.

Sincerely,

Al Cown
President, I. F. C.

Students Live Together Responsibly

STUDENT CODE OF CONDUCT AND RESPONSIBILITY

As a student, I believe that there exists between West Georgia College and myself a reciprocal responsibility which must be mutually acknowledged and respected if our academic objectives are to be realized. Recognizing that my behavior will reflect upon my fellow students and upon the college, I agree to comply with the ordinary rules of good conduct and with the standards set up by the college so long as I am enrolled here.

In return, I consider it the obligation of the college to provide me with an opportunity for self-government and with channels through which I may express myself and present my grievances, to acknowledge my right to academic freedom, and to respect me as a responsible individual.

Student Welfare Commission

Student Government Association

David Bailey

Walter Jones

1965-1966

Academic Policies

PROBATION AND DISMISSAL

SCHOLASTIC PROBATION

Students who are not doing satisfactory work are placed on scholastic probation as a means of emphasizing for them the necessity of analyzing their situation to determine the cause of poor work.

Any student failing to maintain a 1.5 average or receiving two or more academic grades below C during a quarter will be placed on probation until scholarship is satisfactory. A student enrolled for less than fifteen quarter hours who fails to maintain a 1.5 average will be placed on probation. The student may remove himself from probation by passing at least ten hours with a grade of C or better in one quarter.

The grade of I (Incomplete) is considered to be an F for purposes of determining probationary status. As soon as the instructor changes this grade, the student's name will be removed from the probation list, provided the grades then justify it.

Although scholastic probation normally is based upon final grades and begins the following quarter, a dormitory student or a resident student who drops below the normal load of fifteen hours is placed on probation effective on the date on which he dropped below the minimum and is as of that date ineligible to participate in college-sponsored activities.

Any student who is on probation at the close of the spring quarter must attend summer session at West Georgia College and remove himself from scholastic probation if he wishes to attend the college the next fall quarter. Otherwise he must remain out until the next winter quarter.

A student on probation at the end of his last previous quarter in attendance shall not be eligible to participate in activities requiring public performance or to hold a student office. Eligibility is determined by final grades. Mid-term grades neither place the student on probation nor remove him from it. Students on probation shall not be allowed to register for courses which require or which might require public performance (E.G., Choir; English 211, Introduction to Drama; English 204, Argumentation and Debate). Music majors are permitted to enroll in such courses if their major requires it but are not permitted to participate in off-campus performances.

Students on probation are not eligible for employment as student assistants. Those who engage in part-time employment outside the college should relinquish such employment.

SCHOLASTIC DISMISSAL

A student on scholastic probation must remove himself from such probation during the next succeeding quarter. If he fails to do so, he will be dismissed and must remain out one quarter. A student who is dismissed for the first time may return on probation in any quarter except the fall. If the first dismissal occurs at the end of the winter or spring quarter, the student may elect to enroll for the next quarter rather than to remain out. Should he fail to remove himself from probation, this will be considered his second dismissal.

A student who has twice been dismissed may not again be admitted as a candidate for a degree. This regulation shall not, however, constitute a bar to the student's admission to particular courses after the lapse of a time interval sufficient to obtain evidence that his scholastic disabilities have been overcome.

A student failing in all his work will be dismissed and will not have the option to return for the next quarter. He may apply for probationary re-entrance in any quarter except the fall.

A full-time student who is dropped for excessive absences from two courses will be dismissed from college for the remainder of the quarter.

DISCIPLINARY ACTION

A student may be placed on disciplinary probation or asked to withdraw from the college when he seems to be unable to adjust to campus life and the discipline of group living, indicates unwillingness to profit by the course of study offered by the college, or conducts himself in such a way as to reflect unfavorably upon the reputation of the college community.

A student may appeal the disciplinary action by submitting an appeal in writing to the Chairman of the Faculty Committee on Discipline.

ABSENCES

Students are expected to attend classes faithfully. The instructor will determine specific absence policy in his class. He may, if he deems the absences justified, permit the student to remain in class, or he may drop him. If extraordinary circumstances exist, the student so dropped may appeal to the Absence Committee for reinstatement. Such reinstatement has seldom been granted.

A circular will inform the instructor of absences resulting from college-sponsored activities. A student not well enough to attend class should report to the infirmary and should present an infirmary slip on return to class. The student is expected to explain all other absences to his instructor.

A non-dormitory student who must be absent more than three successive days is required to notify the Dean of Student Affairs immediately.

In no case may a student miss more than twenty-five per cent of his classes (13 absences) and receive credit for the course. Since only under extraordinary and justifiable circumstances would a student reach this limit, he can be given a WP (withdrawal passing) or WF (withdrawal failing).

If a student is dropped by his instructor for excessive cuts he is placed on scholastic probation; if he is dropped from a second course he is dismissed from the college for the remainder of the quarter. (See "Scholastic Probation" and "Scholastic Dismissal.")

A student unable for legitimate reasons to continue attendance in a class should formally drop the class or withdraw from college. (See "Course Changes" and "Withdrawals.")

GRADE REPORTS

Grade reports for every college student are sent by the registrar to parents or guardian at the end of each quarter.

At the middle of each quarter the registrar sends to the parents or guardian a report of each first-quarter freshman and all other students who fall below a C average in any course.

The student and his parents are notified at the middle and end of any quarter if the student has placed himself on scholastic probation.

SPECIAL EXAMINATIONS

Permission must be obtained from the office of the Dean of the College to take a final examination outside of the regular schedule. Only in very exceptional circumstances will such permission be granted.

GRADES

The following grading system is used:

	Grade points per credit hour
A Superior	4
B Above Average	3
C Average	2
D Poor	1
F Failure	0

S	Satisfactory
U	Unsatisfactory
W	Withdrew
WP	Withdrew, passing
WF	Withdrew, failing
AU	Auditor

The grades of S and U are reserved for some courses which carry credit but no grade points such as Education 420-421-422 (Apprentice Teaching) and certain seminar courses. These courses are not considered in computing grade point ratio.

A student who officially withdraws from a course will receive a grade of W (withdrew,) WP (withdrew passing), or WF (withdrew failing). The grade of W is given when the student withdraws before the instructor has evidence of the quality of the student's work in the course. A grade of WP is given only when the work already done in the course is of C quality or higher. The W and WP grades are not considered in computing grade point averages. The WF grade is counted as an F. Those who drop out without clearing through the Dean's or the Registrar's office or who are dropped for excessive absences will receive an F.

The grade I (Incomplete) indicates that the student has been unable to complete the work of the course. It is given only when the work already done has been of an acceptable quality. The requirement must be completed during the next quarter in residence. If the incomplete grade is not removed at that time, the grade becomes an F.

The grade point ratio is the grade average made by a student on all work for which he has enrolled. It is obtained by dividing the total

number of grade points earned by the total number of quarter hours attempted.

THE DEAN'S LIST

Students who achieve a grade point ratio of 3.5 on a minimum of 15 hours, with no grade below B, will be placed on the dean's list.

CLASSIFICATION

Freshmen are those students who at the beginning of the academic year have less than 40 quarter hours of academic credit with an average grade of C or better; sophomores, those with 40 or more credit hours of academic credit with an average of C or better, but less than 85; juniors those with 85 or more quarter hours of academic credit with an average of C or better, but less than 130; seniors, those with 130 or more hours of academic credit with an average grade of C or better. Students retain their class designation during the academic year. No changes in classification are made between the quarters of the academic year.

ACADEMIC STANDARDS

1. Students should attend class faithfully and attempt to pursue their studies in a scholarly manner. This means that not only should they submit assignments on the date due or earlier and be prepared for tests at anytime, but that they should go as far beyond the requirements of a course as their abilities and interests allow.

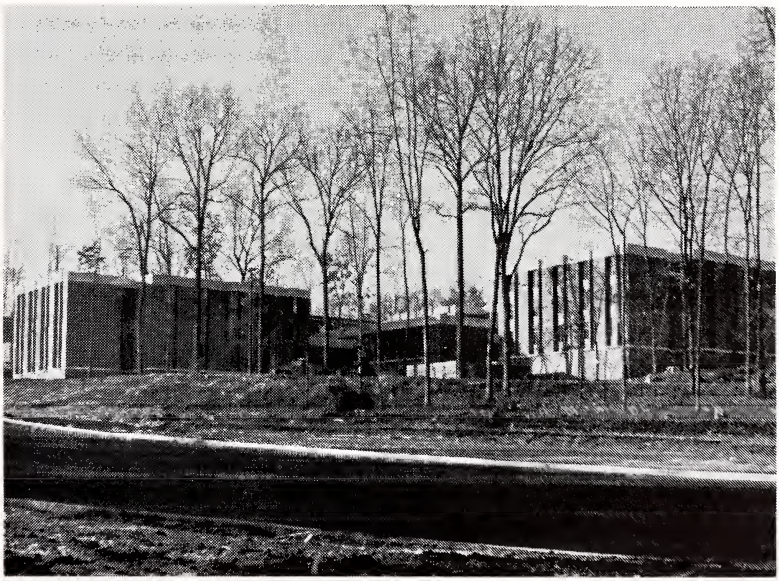
2. Students should show the utmost respect and courtesy toward fellow students and faculty members both inside and outside the classroom.

3. When any student submits any work to be graded by an instructor, that work must be entirely his own.

A. This rule applies not only to final examinations and hour quizzes, but also to pop quizzes, lab reports, themes, book reports, term papers and projects, and any homework that is to be graded.

B. In the case of any formal paper presented for grading, there must be no *plagiarism*. Plagiarism is the stealing and passing off as one's own the ideas or writing of another. This means that a student cannot submit as his own work the work of another student or faculty member on this campus or elsewhere, or the work of a scholar found in some written source. It is true that certain ideas are so general that they are, as it were, "in the public domain" and need not have citations as to their sources, but the student must be careful. In general, he should follow two rules. If he is directly quoting a source, word for word, he should use quotation marks around the quotation, footnote the source, and cite the page number in the appropriate position in the footnote. If he is not quoting, but paraphrasing (changing only the wording, but not the idea), he need not use quotation marks, but he still must give a footnote to the source, taking care to cite the page or pages quoted.

4. When any student submits work to an instructor to be graded, he should be willing to sign a statement to the effect that he neither gave nor received assistance while preparing that work, whether the instructor requires such a statement or not.



Campus Activities

INTRAMURAL ATHLETICS

Opportunities for recreation, social contacts and healthful exercise are provided by the college through an excellent intramural program for those not participating in intercollegiate athletics. A variety of team and individual sports are provided in which the individual may compete. The intramural program is administered by the M. I. A. and W. A. R. A. All students are urged to participate in this program.

DEBATE TOURNAMENT

The annual West Georgia College Inter-Collegiate Debate Tournament, promoted by the Debate Club, is held during the winter. This event attracts teams from many southeastern colleges.

DRAMATICS

One major theatrical production and several experimental plays are presented each quarter under the sponsorship of Alpha Theta. Tryouts are open to all students.

FINE ARTS FESTIVAL

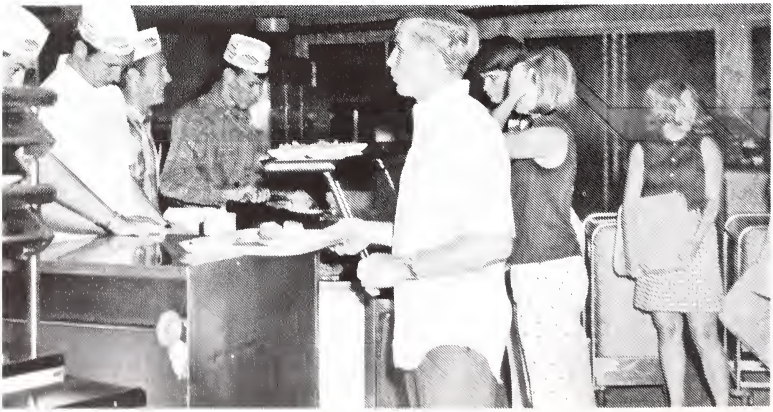
Each year the college has a special week in May during which many types of activities are held. Major events of the week include exhibits, lectures, panel discussions, and other programs from the field of fine arts, social science, and the sciences.

CHOIR

The choir presents a Christmas concert at the close of the fall quarter, a special program at Easter, and a final concert on the last Sunday of the spring quarter.

BAND

The band presents several concerts on campus during the year, including a Christmas and spring concert. It provides music along with the choir for commencement and special convocations.



LECTURES, CONCERTS AND ASSEMBLIES

West Georgia College students have many opportunities to experience cultural aspects of a liberal education. During the course of the academic year 1968-69, programs sponsored jointly by West Georgia College and The West Georgia Mutual Concert Association included Preservation Hall Jazz Band, the Norman Luboff Choir, and Dietrich and Fuller. The Union Program Council sponsored several programs, including three concerts—Johnny Rivers, The Lettermen, and The Vogues. Other programs of interest to students were ESP expert, David Hoy, Guitarist, Sandy Bull, Arthur Conley, The Wayfarers, and Cartoonist, Al Capp.

Programs are designed to give the students a broad range of talents and topics.

The proximity of Atlanta to Carrollton gives the students the opportunity to enjoy the cultural offerings of that city. The college often sponsors trips to Atlanta to see the attractions in which the students are interested.

COLLEGE SPONSORED DANCES

Two school sponsored dances are held during the year. These in-include the Rat Week Dance, sponsored by the sophomore class, and the Homecoming Dance, sponsored by the senior class.

STUDENT PUBLICATIONS

CHIEFTAIN

The Chieftain, West Georgia College yearbook, has received several national honors. Candidates for editor-in-chief must apply by letter to the Board of Student Publications. Appointments to the various positions are made by that board following personal interviews with the candidates.

THE BRAVE

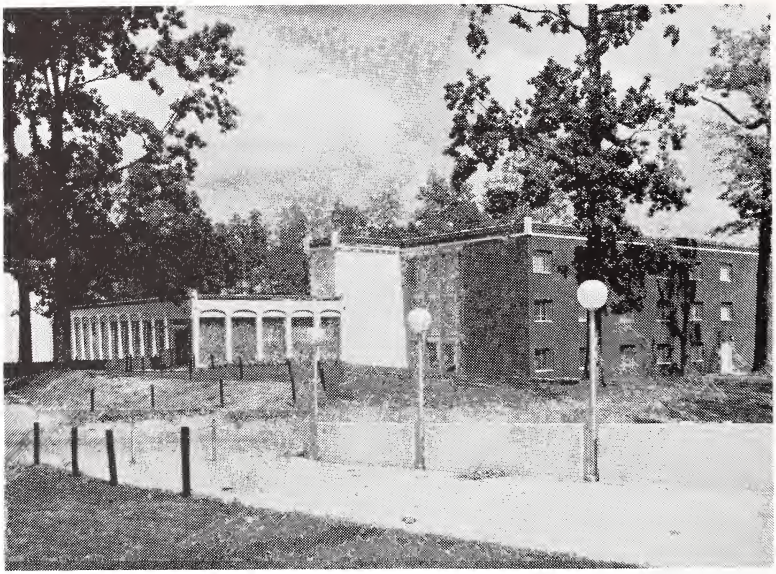
The Brave, student handbook of West Georgia College, is issued each June. It helps to orient new students, apprises returning students of changes in regulations and discusses traditions, procedures, and policies of West Georgia College. Prepared by a committee of the deans and representatives of the Student Government Association. *The Brave* represents the sum of the best in faculty and student experience.

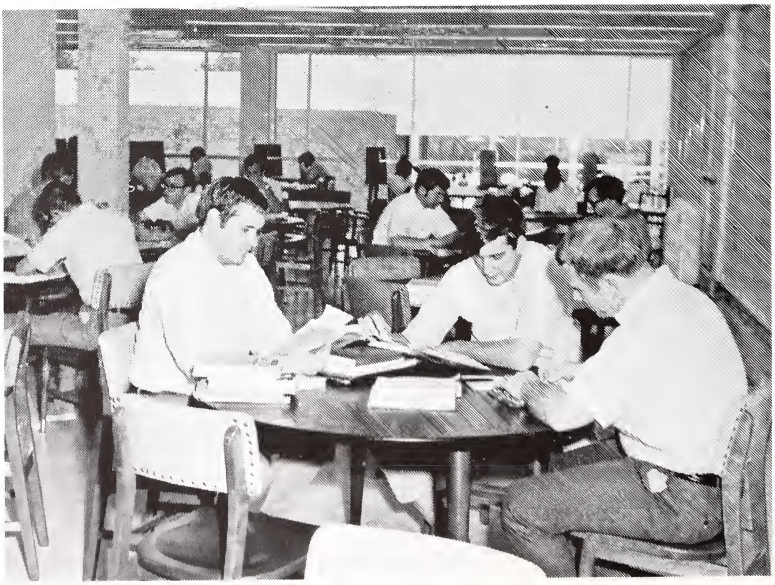
THE WEST GEORGIAN

The West Georgian, weekly student newspaper, provides interested students with opportunities for editing and writing for one of the South's foremost college newspapers. Candidates for editor must apply by letter to the Board of Student Publications. Appointments to the various positions are made by the board following personal interviews with the candidates.

THE ECLECTIC

The Eclectic is the student literary magazine which appears quarterly. In it are published poems, short stories, essays, and art work.





MOVIES

Outstanding movies are shown weekly, normally in the Social Science auditorium. Movies are selected by the College Union Recreation Committee. Students may submit requests for certain movies to the Student Activities office.

COLLEGE UNION PROGRAM COUNCIL

The program council is comprised of the elected chairman of seven committees: entertainment, fine arts, house, publicity, recreation, secretarial and social. All students who desire to serve on one of these committees are encouraged to apply in the Student Activities office. functions of the committees. (See specific committee duties and application for membership on pages 46 and 47.)

FRATERNITIES AND SORORITIES

The purpose of the fraternities and sororities is to unite congenial young men and women of West Georgia College to promote cultural, moral, intellectual and spiritual development. At the same time, the purpose is to promote better leadership, social life, character, attitude and service while learning to live with and enjoy people in a spirit of friendship.

Things You Should Know

DINING HALL

Meals at West Georgia College are served cafeteria style from modern steam tables. The aims of the dining hall are to serve at a moderate cost food which is properly cooked, attractive in appearance, and of such variety as will allow the choice of an adequate meal and to make the surroundings of the students inviting, pleasant and restful.

Students are expected to maintain high standards of behavior in the dining hall. Students are asked to cooperate in helping to maintain high standards by:

1. Showing consideration for others and taking their proper place in the serving line.
2. Appearing neatly dressed for each meal. Athletic or gym clothes, slides or shower shoes, or under shirts are not to be worn in the dining hall. Men and women shall dress appropriately for Sunday dinner.
3. Presenting meal tickets at each meal and by keeping tickets in a readable condition. Meal tickets are not transferable. Students without tickets will be expected to pay for their meal but if the ticket is presented within 48 hours, refunds will be made between 5:00 and 7:00 p.m.

HEALTH SERVICE

The college provides a health service for all students and college employees. The infirmary is located on the ground floor in Mandeville Hall Annex.

The infirmary stays open 24 hours a day 7 days a week except during quarter break.

If an emergency arises after the curfew for women, the student is asked to report to the host or resident advisor, who will contact the security office by phone. Proper arrangements for the student will then be made by the security office.

All students are requested to report to the infirmary when ill. If illness prevents attending classes, the student should get an excuse from the infirmary before missing class. If the illness does not warrant immediate attention, the student should report after class.

The doctor will see students between 1:00 and 2:00 p.m. Between 2:00 and 5:00 the student will be sent directly to the doctor's office in Carrollton and after 5:00 p.m. the student will be sent to Tanner Memorial Hospital if necessary. A student should be examined by the nurse prior to this time.

An accident-health insurance policy is available for a small cost. The cost is not included in the fees paid to the college. A brochure containing information on the policy will be mailed to each student prior to registration. Payment should be made directly to the representatives of the insurance company who will be on campus at the time of registration.

All students and faculty who do not have meal tickets for the dining room must pay for meals while confined to the infirmary.

Students will be expected to adhere to the procedures and policies established by the Health Committee.

The Tanner Memorial Hospital provides additional health and emergency service.

LIBRARY HOURS AND REGULATIONS

The Library is open Monday through Thursday from 7:30 a.m. to 11:00 p.m. On Fridays from 7:30 a.m. to 5:00 p.m. on Saturdays from 9:00 a.m. to 5:00 p.m. and on Sundays from 3:00 p.m. to 11:00 p.m. During the Summer, the Library will be open at 7:30 a.m.

Books not specifically reserved may be drawn from the library for a period of two weeks.

Books on special reserve must be used in the library except for overnight use and must be returned by 9:00 a.m. the following morning.

Books on a three-day reserve may be checked from the library for a period of three days and are not renewable.

A fine of 10c per day will be charged on overdue books. There will be a 3-day grace period in which no fine will be charged; however, on the fourth day the fine will be 40c and 10c per day thereafter.

A fine of 25c will be charged for special reserved books each day they are overdue.

COLLEGE STORE

For the convenience of the students, the college maintains a store on the campus, located in the Student Center, where students may purchase textbooks, pencils, pens, notebooks, stationery, toilet articles, records, jewelry and other items.

The cost of text books will depend upon the courses taken and whether books are purchased new or used. New texts will cost approximately $40.00 per quarter; used texts, about one-third less. Store hours are 8:00—4:00 Monday through Friday.

STUDENT BANK

The business office operates a bank for the benefit of students who wish to deposit funds for their personal use. Funds may be drawn out as needed in the business office only. Withdrawls should be held to a minimum in number and not less than $4 in amount. Hours are 8:30 a.m.-12:15 p.m. and 1:15 p.m.-4:30 p.m. Monday through Friday. Closed Saturday.

LAUNDRY SERVICE

Each residence hall on campus has an automatic washer and dryer.

The Apex Linen Service offers linen service for all students who are interested. This service includes two sheets one pillow case, and

four large bath towels each week of the school year, except summer school. The cost of $28.00 for the school year plus a $5.00 deposit which is refundable at the end of the school year if all linen is returned with the key to your locker. Additional information is mailed to each student upon receipt of a request for housing.

COLLEGE POST OFFICE

The college post office is located on the first floor of the College Union building. The same box is kept by a student as long as he is an on-campus student. Mail should be addressed in this form:

John Doe
Box 000, (Dormitory)
West Georgia College
Carrollton, Georgia 30117

All United States mail services including registered mail, insured mail, and purchases of money orders are provided by the College Post Office. Through the inter-office service, mail may be sent to other students and faculty free. Name, box number, and dormitory are required on mail being sent to a student.

Post office hours are 8 a.m. to 4 p.m. Monday through Friday and 8 a.m. to 11 a.m. on Saturday.

Boxes should be checked daily.

COLLEGE UNION

The College Union is the community center of the campus—the cultural, social, recreational, and service center for students, faculty, administration, staff, alumni, and guests of the college.

Included in the Union building is the college dining hall, a snack bar, post office, book store, student offices, television, and multi-purpose rooms for meetings, parties and other activities.

Recreational facilities of the Union include billiard tables, table tennis, and a wide variety of table games that may be checked out with a student identification card. Games to be used in the lobby area may be checked out in the lobby office.

The Student Government Association, the Interfraternal Council, Director of Student Activities, Director of Auxiliary Enterprises, Food Service, college photographer, Union Program Council, and organizations have offices in the building.

Facilities in the union are suitable for groups of various sizes and the Union staff will be happy to assist you in planning your needs. Reservations for various facilities are made with the Director of Student Activities, who keeps the official college calendar. All activities should be scheduled on the calendar in order to assure your use of the room and obtain publicity for your program.

The staff hopes that you will make good use of the facilities, services, and programs offered by your College Union.

STUDENT HOUSING

West Georgia College provides on-campus housing for the majority of the students who desire it. All residence halls are supervised by faculty members and staff personnel. Each hall elects its own house council to provide the residents an atmosphere contributing to the intellectual and social experiences of each student.

The Housing Office maintains a file of off-campus housing and aids students in securing it. Single students who do not commute are required to live on-campus as long as space is available.

A housing application will be sent to the student after he has been tentatively accepted by the Admissions Office or re-admitted by the Registrar. Except for students applying for the summer quarter, a twenty-five dollar deposit must accompany all housing applications. This deposit will be applied toward the spring quarter's rent unless the College is unable to provide housing.The deposit is refundable if cancellation of the housing request is received in writing by the Housing Office not later than July 15 for the fall quarter, December 1 for winter quarter, and March 1 for spring quarter.

A separate application must be submitted for the summer quarter. A housing deposit is not required for the summer quarter.

Residence hall rooms are reserved on the basis of the chronological date of receipt of the housing application and deposit. Roommate requests are honored only if the request is mutual. Room assignments will not be made until the student fulfills all admission requirements. It is, therefore, to the student's best interest to complete all admission requirements as soon as he possibly can.

Students furnish their own pillows, pillow cases, sheets, blankets, bedspreads, towels, and room accessories such as study lamps, draperies, scatter rugs, etc. A linen rental service is available.

All residence halls and the dining hall will be closed between quarters.

CURRENT COLLEGE CATALOG POLICY

Each entering student is furnished, free of charge, a current college catalog, which will govern his course of study while at West Georgia. Should a student, for any reason, desire an additional copy of this catalog or a copy of a catalog for a subsequent year, he may purchase one in the Publications Office, Bonner House, for 50c.

THE COUNSELING CENTER

The Counseling Center is located in Room 103 of the Administration Building and is available all week days from 8:30 a.m. to 5:00 p.m. to provide services for the student. These services include testing, personal counseling, educational counseling and vocational counseling; help is offered on study habits and reading skills. The Counseling Center acts as a referral service for other facilities on campus that are here to serve the student.

The Learning and Behavior Center offers personality testing, aptitude testing, and intelligence testing on referral.

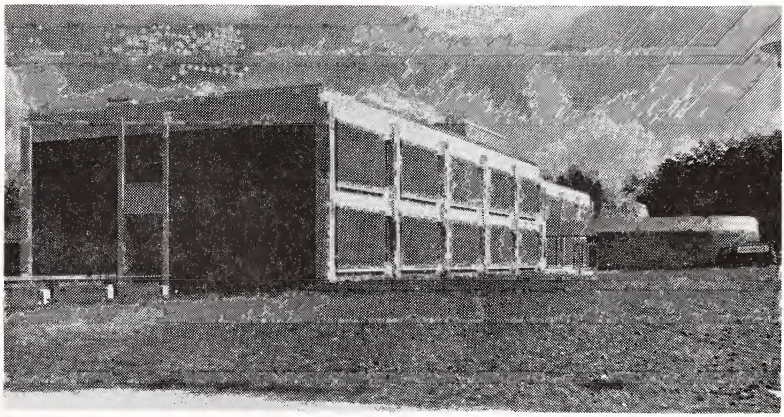
The Counseling Center has a staff of four and is always ready to serve you.

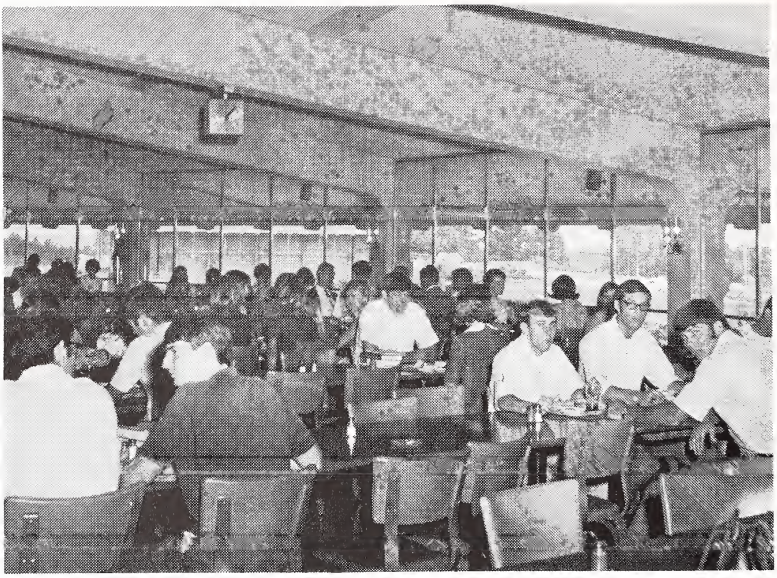
TUTORING SERVICE

A campus-wide tutorial service is a primary undertaking of the Junior Women's Honor Society. Students wishing to serve as tutors or students desiring a tutor should register with the service which then makes the assignments of tutors to students. A fee is paid to the tutor by the student.

WITHDRAWAL

Every student withdrawing from West Georgia College must see the Associate Dean of Student Affairs in the Counseling Center.





ORGANIZATIONS

ACCOLADE

Accolade is a women's service organization for junior women. The qualifications for membership are service, scholarship, and leadership. The purpose of Accolade is to promote college loyalty, to advance service, to encourage leadership on the campus, and to maintain a high standard of scholarship among college women.

ALPHA PHI OMEGA

Alpha Phi Omega is a national service fraternity established with the purpose of promoting leadership, friendship and service on the college campus. The organization affords its members a chance to serve the students and faculty, youth and community, members of the fraternity and the nation as participating citizens. The major requirements for membership are based on scholarship and past or present affiliation with the Boy Scouts of America.

ALPHA THETA

The purpose of the Alpha Theta organization is to stimulate interest and promote skill in acting, directing, and stage management, as well as to further the knowledge of the individual in drama. It also gives each member an over-all concept of the ideals and practices in all aspects of theatre.

The club presents one three-act play at the end of each quarter during the regular school year. Membership is open to any student interested in drama or allied divisions of the theatre.

BAPTIST STUDENT UNION

The Baptist Student Union is the campus organization sponsored by the Baptist churches. There are no membership requirements since all students are invited to participate in all of its activities. Its purposes are to encourage the student in a responsible church relationship and to provide a weekday ministry to students. There is a full-time Baptist Student Director on the campus.

CHEMICAL SOCIETY

The purpose of this organization is to promote interest in chemistry, to develop student leadership, to give opportunity for student and faculty expression, and to promote scholarship in chemistry.

CIRCLE K CLUB

The Kiwanis Club of Carrollton has established a Circle K Club to promote civic welfare of the college. It desires to develop within members the high degree of citizenship and social service exemplified by the constitution and by-laws of Kiwanis International. Members are selected on the basis of scholarship, civic interest, and leadership.

COUNCIL FOR EXCEPTIONAL CHILDREN

The purpose is to promote the education of exceptional children and youth through stimulating, furthering, and strengthening the interests of young adults in this facet of professional education.

DEBATE CLUB

The Debate Club is composed of students interested in standard debate and individual forensic activity. The national collegiate debate topic is used, and teams enter novice and varsity competition in the southeastern states.

DELTA PHI BETA

Delta Phi Beta is an honor organization for freshmen women who have attained a 3.5 quality point average their first quarter at West Georgia or who have a cumulative average of 3.5 for the year. The main objective is to promote intelligent living and a high standard of learning. We also endeavor to encourage superior scholastic attainment among the women of West Georgia.

DELTA PSI OMEGA

The purpose of the mathematics club, Delta Psi Omega, is to promote opportunities for its members to explore the field of mathematics and to promote the enjoyment of study and research. Any student who is working toward a major or minor in the field of mathematics may be considered a candidate for membership provided he has at least a 2.0 average.

DER DEUTSCHE VEREIN

The purpose of the Verein is to give its members the opportunity to become better acquainted with the customs and civilization of the German people through formal as well as informal meetings or programs. Membership in the organization is open to students who are taking or have taken a course in German, or to students who express a speaking or written knowledge of the German language.

EL CIRCULO ESPANOL

El Circulo Espanol is open to any student interested in the Spanish language and in Spain and Latin America. The purpose of the club is to stimulate interest in the Spanish language and in the cultures of the people of Spain and of South and Central America.

FELLOWSHIP OF CHRISTIAN ATHLETES

The purpose of this organization is to develop a program to confront athletes and coaches and through them the youth of the nation, with the challenge and adventure of following Christ through the fellowship of the church.

GAMMA BETA PHI SOCIETY

The purpose of the Gamma Beta Phi Society is the advancement of educational ideals, the encouragement of scholastic effort, and the rewarding of academic merit among college students. Goals are that no member shall be deficient in his college studies; and the society will encourage and assist qualified students in high schools to continue their education into college.

GEOLOGY CLUB

The purpose of the Geology Club is to stimulate interest in and to acquire knowledge of the earth sciences. This can best be done by offering members opportunities for field studies and field trips, by visits

from leaders in the earth sciences, and by social events at which both students and professors can exchange ideas.

HISTORY-POLITICAL SCIENCE CLUB

Any student interested in the promotion of the study of history and political science and the creation of better citizenship is eligible for membership in the Club. The officers of the organization are constitutionally required to be history or political science majors. At bi-monthly meetings, the programs deal with related topics through forums, lectures, tours, and pictures.

INTERNATIONAL CLUB

The club is open to foreign and American students to discuss means of improving harmony between the nationalities.

KARATE CLUB

The West Georgia College Karate Club seeks to promote the development of high levels of sportsmanship and fairness in all phases of life and to promote a competitive spirit. The members are taught the various techniques of Karate.

LE CERCLE FRANCAIS

Le Cercle Francais is composed of students interested in French life and culture. The purpose of this club is to help students become better acquainted with the language and customs of France.

LETTERMEN'S CLUB

This club is composed of men students who have received a letter awarded for superior performances on one of the varsity teams of the college.

MEDICAL TECHNOLOGY CLUB

The Medical Technology Club brings together students with common interests and tries to keep them informed of new advances in the field of medical technology. The club was formed to benefit members, the school and the community.

MEN'S INTRAMURAL ASSOCIATION

The Men's Intramural Association is an organization whose only purpose is to encourage and provide opportunities for active participation in intramural sports. Incoming freshmen and transfers should join and become active participants in as many of the activities as possible. Some of the activities offered are flag football, volleyball, softball, basketball, horse shoes, table tennis, foul shooting, and tug of war. Individual and team trophies are awarded to the winners of the various activities at the end of each school year.

NEWMAN CLUB

The Newman Club is the campus organization sponsored by the Catholic Church. Membership, however, is open to any student. Its purpose is to help the student develop and broaden his religious, educational and social interests.

PHI BETA LAMBDA

Phi Beta Lambda is open to any student interested in the field of business. The chapter is affiliated with the state and national organiza-

tions. Its purposes are to create more understanding and interest in business education, to develop character, and to train for useful citizenship. Social as well as professional meetings are held at regular intervals.

PHI SIGMA MU

Phi Sigma Mu is an honor society for men at West Georgia. Men who have shown high scholastic achievement during their freshmen year are asked to join the club. They strive to encourage and stimulate scholarship and achievement among the men of West Georgia College.

PHYSICAL EDUCATION MAJORS CLUB

The purpose of the Physical Education Club is to stimulate and promote professional growth and personal relationships through activities, meetings and special programs.

PHYSICS CLUB

The purpose of the Physics Club is the advancement and diffusion of knowledge of the science of physics: Membership in this organization is open to all students who are interested in physics.

PI CHI

(The Pentecostal Collegians Organization) is established to provide Christian inspiration and fellowship for college students and faculty members with Pentecostal interests regardless of denominational preference. It is intended that this organization provide spiritual and social support for its membership and encourage all to engage in Christian service while attending college. It is also intended that Pi Chi equip its members for deeper experiences in Christian living, emphasizing the fullness of the Trinity which is God.

PI GAMMA MU

Pi Gamma Mu is the national honorary fraternity for students of the social sciences. West Georgia College's Georgia Zeta Chapter requires that men and women selected for membership be juniors or seniors, have an overall B average, and have a B+ average in social science courses. The purposes of Pi Gamma Mu are to promote interest in the social sciences and to recognize excellence of students pursuing these studies.

PSI KAPPA ALPHA

The purposes and objectives of Psi Kappa Alpha are: To further the individual welfare of its members; to foster scientific research in the fields of commerce accounts and finance; to educate the public to appreciate and demand higher ideals therein; and to promote and advance at West Georgia College courses leading to degrees in business administration.

PSYCHOLOGY CLUB

The purpose of the Psychology Club is three-fold: (1) to provide opportunities for those interested in the field of psychology to discuss mutual interests and problems, (2) to stimulate and foster interest in the professional field of psychology, and (3) to provide contacts with people in the field of psychology and experiences that contribute to the student's understanding and growth. Anyone interested in the field of psychology may make application to the membership chairman.

STUDENT EDUCATION ASSOCIATION

The Student Education Association is open to all students who are interested in teaching. The Tieje-Downs Chapter is affiliated with the state and national organizations and provides contact with leaders in the profession and opportunities for experiences that will contribute to growth toward becoming a teacher.

STUDENT MUSIC EDUCATORS NATIONAL CONFERENCE

The purpose of SMENC is to acquaint students with the privileges and responsibilities of music and the music education profession. The organization provides for its members an opportunity to become acquainted with leaders in the music profession as well as SMENC members of other colleges and universities.

WESLEY FOUNDATION

The Wesley Foundation is the campus organization sponsored by the Methodist Church. Membership is open to any student. Its purpose is to help the student to develop and broaden his religious, educational and social interests.

WEST GEORGIA COLLEGE BIOLOGICAL SERVICE ORGANIZATION

The purpose of the WGC Biological Service Organization is to carry out projects beneficial to both school and community. These projects are carried out as field trips, displays and presentations, and programs of biological interest and importance to the community.

Membership is open to all science majors who express a sincere interest in Biology.

WEST GEORGIA GROTTO OF N. S. S.

The purpose of this organization is to promote the orderly exploration of caverns. Selected caverns are toured by the club each quarter under the guidance of club officers. Membership is open to all students who purchase the required equipment and agree to abide by the safety and cave conservation rules of the club.

WEST GEORGIA PISTOL AND RIFLE CLUB

The Pistol and Rifle Club is associated with the National Rifle Association, under the auspices of the Army Office of the Director of Civilian Marksmanship. The club stresses marksmanship and the care of firearms. It provides an opportunity for students to compete and enjoy a different and important sport.

WOMEN'S ATHLETIC RECREATION ASSOCIATION

Membership in the Women's Athletic Recreation Association is open to all women students on the campus. The purpose of the association is to foster and promote athletic and recreational activities through the athletic board in cooperation with the department of physical education.

Activities offered in the intramural program are soccer, field hockey, basketball, volleyball, speedball, softball, tennis, golf, archery, badminton, table tennis, horseshoes, swimming, track and field events and other recreational activities.

YOUNG DEMOCRATIC CLUB

The purpose of this organization is to stimulate in young people an active interest in governmental affairs, to increase the efficiency of popular government, to foster and perpetuate the ideals of the Democratic Party and to acquaint voters with the issues and candidates.

YOUNG MARRIED'S CLUB

The Young Married's Club is a social organization open to married students and faculty. The club was organized to provide married couples with entertainment and a chance to meet other couples.

YOUNG REPUBLICANS

The Young Republicans seek to promote constitutional and conservative principles of government and to provide practical experience in campus politics.

On the campus scene, the Young Repulicans function to enable members and other students to understand the principles and goals of a conservative party.

AWARDS AND HONORS

American Association of University Professors Award

The West Georgia Chapter of the American Association of University Professors presents an annual award to the senior who has achieved the highest scholastic average of the graduating class.

Delbert Clark Award

As a memorial to the late Delbert Clark, nationally known leader in adult education, an award may be presented annually to leaders in the adult education field in recognition of outstanding achievements. Selection is made by a faculty committee.

Founders Day Award

A Founders Day award may be presented annually to a friend of West Georgia College who has made outstanding contributions to the cultural and economic life of the college. Selection is made by a faculty committee. Under exceptional circumstances more than one award may be made.

Herndon Award

As a memorial to Thomas A. Herndon, Jr., a graduate of the class of 1939, friends and classmates established an award in 1953. Each year sheepskin brochures are awarded to freshmen or sophomores who have exhibited outstanding qualities of character, scholarship, civic leadership, interest and participation in the fields of social and political sciences as exemplified by the late Tom Herndon. The selections are made by a joint committee of faculty and students.

Watson Award

As a memorial to Gordon Watson, late professor of English, each year the college awards honorary certificates to outstanding juniors and seniors, who in the estimation of the faculty, have attained distinction in their work, and who have exhibited these qualities of character, intelligent

leadership, conscientious devotion to duty, unfailing courtesy, and adherence to truth and beauty for which this esteemed teacher is so well remembered.

Who's Who in American Colleges and Universities

The names of a limited number of West Georgia juniors and seniors are included each year in *Who's Who in American Colleges and Universities.* Students chosen for this honor are selected by a faculty and student committee on a basis of scholastic standing, participation in campus and community activities, and leadership ability and potential.

Art Awards

A joint committee of the Student Government Association and the faculty of the Art Department annually selects for purchase prize awards one or more examples of student art work. Such works are exhibited for one year in the student center and are then placed permanently in appropriate places on campus.

Science Awards

The faculty of the Science Division annually awards prizes to students achieving the highest records in mathematics, physics, chemistry, biology, and geography.

Southwire Citizenship Award

The Southwire Citizenship Award is an award given to the student and to the organization on the West Georgia campus which have shown outstanding citizenship qualities both on and off campus. The recipients are chosen and the award is given by Student Government Association annually.

STUDENT REGULATIONS AND STANDARDS

Students are admitted to West Georgia College with the expectation that they have developed acceptable personal standards of conduct and ethics. Also, students are expected to have a responsible attitude toward regulations and standards of the college, for the laws of the community, state and nation and to respect the standards of their fellow students. Students assume responsibility for their own conduct, and through their hall councils and the Student Judiciary Committee, accept the responsibility for the behavior of their fellow students.

College regulations go into effect at the time a student matriculates, and continue until the time of graduation or withdrawal. By the act of registration the student implies full acceptance of the standards and regulations which are stated in this handbook and in the catalogue. Students should realize that any behavior which reflects adversely upon the students of West Georgia College or upon the college will make the individual involved liable for disciplinary action. This is true whether the incident occurs on campus or off campus.

To aid the students, the Student Government Association has developed some standards and guides. It is hoped that these will assist students in knowing just what is expected of them.

Automobiles: The use of an automobile is a privilege. Drivers should at all times have their car under control, respect pedestrian traffic

and observe traffic regulations of the college and of the community. *All automobiles used by students must be registered with the campus Security Office.* Freshmen living on campus or at Jackson Courts are prohibited from possession of, or use of, an automobile in Carroll County.

Alcoholic Beverages: There will be no possession of alcoholic beverages at any time on the campus or at any college sponsored activity. Undesirable conduct resulting from the use of alcoholic beverages will be subject to disciplinary action.

Narcotics and Dangerous Drugs: The college does not condone the possession, use or distribution, without authorized medical supervision, narcotics, barbiturates, amphetamines, LSD, or other hallucinogens, or any other experimental drug classified as dangerous by Federal and/or State statutes and regulations. Any student so involved will be subject to severe disciplinary action and/or criminal prosecution in either the State or Federal Courts.

Weapons: Any weapon (implement and/or instrument) capable of damaging physical property or causing bodily injury is prohibited on campus. Any type of ammunition is also prohibited. Arrangements must be made with the Housing Office for storage of all such material.

Fireworks: Fireworks are prohibited by state law and on this campus. Violators will be prosecuted.

Smoking: No smoking is permitted in the gymnasium or the library except in special areas. Smoking whether by faculty or students, is not permitted in the classrooms while class is in session. Smoking is permissible in the classroom between classes and at other times, provided appropriate receptacles are used.

Dating: Overly-enthusiastic displays of affection are in poor taste and embarrassing to others. Students should not use the auditorium, classrooms, gymnasium or the chapel for dating or loitering at any time.

Residence Halls: Each residence hall has house rules by which the residents feel they can best achieve conditions for desirable group living and enable each resident to satisfactorily meet the educational demands required by the academic program. Male students should not loiter in the area of the women's halls and should not be in the vicinity of the women's halls after closing hours.

Required On-Campus Living: As long as space is available all single undergraduate students not residing with their parents or guardians are required to live in College residence halls. In the event all residence halls are filled, students may obtain permission for living off-campus. Priority for such permission will be in the following order: those who are over 21, seniors, juniors, and sophomores.

Permissions: A permission blank will be mailed to parents of women students so that they may check the privileges they would like to give their daughter for the school year. Permissions checked on the permission form are the ones the student has. All others must be obtained from the parent and approved by the college. Telegrams and telephone calls will not be accepted.

Dress: West Georgia College students are receiving an education preparing them for entrance into various professions. During one's college years, one should develop a practice of dressing in a manner which is appropriate for the occasion and in good taste.

One should remember that as a West Georgia College student, he is a representative of the college in the eyes of the public—both on-campus and off-campus—and should, therefore, dress accordingly.

Campus dress is treated primarily as a matter of individual taste and style. Students, however, are encouraged to be neat and clean and to exercise good judgment. Instructors have the right to determine acceptable standards of dress for their classes.

Informal attire may be worn at breakfast, Friday dinner, Saturday lunch and dinner, and Saturday supper. Clothes suitable to the classroom are worn for lunch and dinner. Sunday dinner will be considered a dress-up affair for both men and women.

Changing of Student Regulations and Standards

The Student Government Association shall be empowered to recommend to the Advisory Council of the Faculty desired changes. Students shall be notified of approved changes through announcement in the West Georgian. Changes will become effective upon publication.

STUDENT GOVERNMENT ASSOCIATION

Student Government Association Officers. Left to Right: Greg Wojcik, Vice-President; Jerry Pitts, Judiciary Chairman; Gail Campbell, Secretary; and Mike Purvis, President. Janice Gamel, Treasurer, is not pictured.

YOUR STUDENT GOVERNMENT ASSOCIATION

FELLOW STUDENTS,

On behalf of your Student Government Association I would like to welcome each of you to West Georgia College, one of the most progressive schools in the South. We, of the Student Government Association, feel that we have played an important role in the growth of West Georgia College and that we shall always be vital to its progress.

It is through your Student Government that each student is able to relate ideas, present problems, and strive for necessary changes. Student Government is the voice of the students.

As your Student Government President, I urge you to support your SGA and the many activities planned for this year. A lot will depend on you, the students of West Georgia, for it will be through your help and cooperation that your Student Government Association and West Georgia College will be able to continue its present success.

Sincerely,

Mike Purvis, President
Student Government Association

STUDENT GOVERNMENT STRUCTURE

Executive Council
Chmn. (Pres. Stud. Body)

SGA Officers
IFC Representative
Men's Housing
Class Presidents
Women's Housing
UPC Superintendent
Minister of Academic Affairs
Minister of Student Affairs

Judiciary Committee

Senate
Chmn. (V. Pres. Stud. Body)

Representatives of
Soc. Sc., Sci.-Math,
Hum., Bus. Adm.,
Grad. Div.-(Appointed),
Education

Fr. Repr.-Class Officers

Ex-officio-Publication editors

Standing Committees

Elections, Etc.

Constitution

of the Student Body of West Georgia College

Preamble

We, the students of West Georgia College, in order to promote a high standard of conduct; to maintain a desirable atmosphere for intellectual growth and for social activity; to stimulate common understanding between students, faculty, and administration; to protect the individual rights of each student; and to set forth the general principles that shall govern the Student Body, do establish this Constitution and By-Laws of West Georgia College.

ARTICLE I

Name

The name of this organization shall be the Student Body of West Georgia College.

ARTICLE II

Objectives

The objectives of this organization are stated in the Preamble to this Constitution and By-Laws.

ARTICLE III

Membership

Any person accepted as a full-time undergraduate or graduate student at West Georgia College is a member of the Student Body and is eligible to participate in student government.

ARTICLE IV

Student Body Officers

I. The Student Body shall elect the following officers: a President, a Vice-President, a Secretary, a Treasurer, and a Judiciary Chairman.

II. The President, Vice-President, and Judiciary Chairman shall come from the rising Junior and Senior Class; the Secretary and Treasurer shall come from the rising Sophomore, Junior or Senior Class.

ARTICLE V

Government Units

I. Student Government shall be administered through governmental units. The Student Body shall understand that the Faculty and Board of Regents has ultimate authority in all matters governing West Georgia College.

II. There shall be a Student Government Association.

A. The Student Body officers shall be the officers of the Student Government Association.

B. The Student Government Association shall be composed of an Executive Council and a Senate, and a Judiciary Commission.

1. The Executive Council shall include the student body officers, class presidents, a representative from the Men's Executive House Council, a representative from the Women's Executive House Council, a representative from the Interfraternal Council, the sup-

erintendent of the College Union, a Minister of Academic Affairs, and a Minister of Student Affairs. The Chairman of the Executive Council shall be the President of the Student Government Association.

2. The Senate shall be composed of the vice-presidents and secretary-treasurers of the classes, representatives from the Freshman Class, representatives from the academic divisions of the college and the Graduate School, ex-officio members, and the Vice-President of the SGA, who shall act as Chairman.

   a. A total of thirty undergraduate representatives shall be divided among the academic divisions of the college and shall be apportioned according to the number of students in each division, except for the Graduate Division, which shall have its representative(s) appointed by the President of the SGA upon recommendation of the Dean of the Graduate School.
   b. Election of division representatives shall take place in the Spring Quarter.
   c. Election of Freshman Class representatives shall take place in the Fall Quarter.

3. Student Judiciary Commission. This Commission shall be vested with the responsibility for the Student Judiciary System.

C. The objectives of the Student Government Association are stated in the Preamble to this Constitution and By-Laws.

D. The Student Government Association shall be the ultimate Student authority in legislative matters which fall under the purview of student legislation.

E. The Student Government Association shall establish the following Commissions, Councils and Committees to facilitate its work:
   1. Finance Committee.
   2. Election Committee.
   3. Projects and Constitutions Committee.
   4. Summer Commission.
   5. Special committees may be established as the need arises.

III. Each of the four academic classes shall be vested with authority to organize at academic levels, elect class officers, to administer necessary class duties and responsibilities, and to provide specific representation to the Student Government Association.

ARTICLE VI

House Councils

Each House Council shall be vested with authority in matters governing students living in each respective residence hall.

ARTICLE VII

Student Body Meetings

The Student Body President shall call all meetings of the Student Body.

ARTICLE VIII

Elections

I. All students and Graduate Students at West Georgia College shall

be entitled to vote for Student Body Officers and shall be entitled to vote in other general elections.

II. All students certified by the Registrar's office as being members of a particular academic class shall be entitled to vote in that particular election.

ARTICLE IX

Parliamentary Procedures

All units of the Student Government shall follow parliamentary procedures listed in Robert's Rules of Order.

ARTICLE X

Amendments

I. This Constitution shall be amended only when ratified by a two-thirds favorable vote of those ballots cast by the Student Body.

II. The Student Government Association shall, at least one week prior to the date set for the Student Body vote, give notice that an amendment has been proposed for adoption by publishing the proposed amendment(s) in the West Georgian.

BY-LAWS

ARTICLE I

Student Government Association

I. There shall be a Student Government Association.

A. The Student Body Officers shall be the officers of the SGA. The duties of the officers are as follows:
   1. The President shall preside over meetings of the Executive Council and over general assemblies of the Student Body authorized by the college. He may also call special meetings of either of these groups. He shall be chairman as usually pertains to the Office of President and is in charge of all committees of the Student Government Association.
   2. The Vice-President shall assume the duties of the President in the absence of or at the request of the President. He shall preside over the student Senate.
   3. The Judiciary Chairman shall be chairman of the student court.
   4. The Secretary shall keep a record of all meetings of the Executive Council and shall keep SGA members informed of the proceedings of the Executive Council and the Senate.
   5. The treasurer shall be responsible for the financial administration and records of the SGA. He shall serve as Chairman of the Finance Committee.

B. Members of the Executive Council shall include the student body officers, class presidents, a representative from the Men's Executive House Council, a representative from the Women's Executive House Council, a representative from the Inter-Fraternal Council, the superintendent of the College Union, a Minister of Academic Affairs, and a Minister of Student Affairs. The Chairman of the Executive Council shall be the President of the SGA.

C. Student Judiciary Commission. This Commission shall be vested with the responsibility for the Student Judiciary System.
   1. This Commission shall prepare for the approval of the Senate and Executive Council a statute entitled "Student Judiciary Pro-

cedures." This statute shall state the policies and procedures for all student judiciary systems. This statute should be periodically reviewed and revised if necessary.

2. This commission shall be composed of the following members: a chairman and two members from each of the four classes to be appointed by the chairman and approved by the Senate and Executive Council. The Chairman is to be elected by the Student Body from the rising Junior or Senior Class.
3. Student Body officers except the Judiciary Chairman shall not serve on the Judicial Commission.
4. The Commission shall make recommendations on violations of the election policies of the Election Committee, as reported to it by the Committee, and shall submit these recommendations to the Dean of Student Affairs as is customary in all judiciary hearings.

D. The Senate shall be composed of the vice-presidents and secretary-treasurers of the classes, representatives from the Freshman Class, representatives from the divisions of the college and the Graduate School, ex-officio members, and the Vice-President of the SGA, who shall act as Chairman.

1. The Senate shall elect by majority vote a President Pro-tem from among its members who shall assume the duties of Chairman in the absence of the Vice-President of the SGA. It shall likewise select a secretary to keep minutes of the proceedings of the Senate and furnish them to the Secretary of the SGA for distribution to SGA members.
2. Legislation or proposals may originate either in the Executive Council or in the Senate and must be approved by both bodies. Measures approved by the Senate must be approved by the Executive Council; however, a measure vetoed by the Executive Council can be passed over the veto by a two-thirds vote of the Senate. Final authority for approving elected or appointed members of the SGA lies in the Senate alone.
3. The Minister of Academic Affairs shall be appointed by the President of the SGA to coordinate the activities of the Senate committees whose activities concern his area of supervision. He shall act as a liason between these committees and his counterpart in the college administration, and shall advise the Executive council on matters of academic affairs.
4. The Minister of Student Affairs shall be appointed by the President of the SGA to coordinate the activities of the Senate committees whose activities concern his area of supervision. He shall act as a liason between these committees and his counterpart in the college administration, and shall advise the Executive Council on matters of student affairs.
5. The Student Government Association shall be the ultimate student authority in legislative matters which fall under the purview of student legislation.

E. Meetings

1. The Student Government Association shall meet regularly; the Executive Council and the Senate shall meet once every two weeks on alternating weeks.
2. Special meetings may be called by the Chairman of the Executive Council or the Chairman of the Senate.
3. Unless excused by the Secretary of their respective body, members are required to attend all regular meetings of the Association. Attendance is desired but not compulsory at special meetings.

After two consecutive unexcused absences from regular meetings or four non-consecutive unexcused absences, a member shall automatically be removed upon written notification by the Secretary of the SGA.

4. A quorum shall consist of a majority of the total members of either body. Decisions shall be valid only when considered by a quorum.

F. Vacancies

1. The vacancy in the office of a class president shall be filled by the vice-president, who shall then appoint, with Senate approval, a new vice-president. Other class vacancies may be filled by appointment by the respective president. Vacancies in appointive offices shall be filled by re-appointment. If a vacancy should occur in the office of a division representative, it shall be filled by appointment by Senate from eligible students in that division. Vacancies in the office of a Student Body Officer shall be filled by re-election.

G. Order of Business. The following order of business shall be used at all meetings:

Call to order by the chairman
Roll call by the secretary
Committee reports
Discussion of old business
New business
Adjournment

H. The SGA shall establish the following Commissions, Councils and Committees to facilitate its work.

1. *Finance Committee.* This Committee shall make recommendations on all monetary matters which fall within the purview of the SGA activities and establish policy necessary to the efficient operation of the committee.
   a. This Committee shall also receive proposed budgets of the various student activity groups receiving funds allocated by the SGA, and in conjunction with the representatives of such organizations this committee shall prepare budgets for all the student activity groups. All of these budgets shall be presented by the Finance Committee to the SGA for approval.
   b. Membership shall consist of the SGA Treasurer, who shall be chairman, plus two representatives from each class.
2. *Election Committee.* This Committee shall prepare, for SGA approval, a statute entitled "Student Government Election Policies and Procedures." This shall be reviewed periodically and any necessary changes proposed. It shall supervise all Student Body and other elections and polls as directed by the SGA.
   a. The Election Committee shall conduct the following specific elections:
      1. Student Body Officers—Winter Quarter
      2. Rising Sophomore, Junior and Senior Class Elections—Spring Quarter
      3. Division Representative Elections—Spring Quarter
      4. Freshmen Class Elections—Fall Quarter
      5. Homecoming Queen and Court—Winter Quarter
   b. The Committee shall report any alleged violations of the statute entitled "Student Election Policies and Procedures" to the Judiciary Commission for decision.
   c. The Committee shall be composed of a Chairman, who shall be a member of the Senate, and other members the Chairman

deems necessary. They shall be approved by the Senate.

3. *Projects and Constitutions Committee.* The Committee shall hear all requests for projects and fund-raising activities by organizations and shall study and review all constitutions submitted by organizations for SGA approval and annually review all campus organizations. It shall afterwards submit recommendations for final approval by the Senate as to suggested action.
   a. The Chairman of this Committee shall be a class officer in the Senate, appointed by the President of the SGA, and the members shall be the other class officers in the Senate.
   b. In special and unusual cases, the Committee may deem it necessary to submit a report without recommendation to the Senate for final action.
4. *Summer Commission.* This Commission shall be vested with ultimate authority, both legislative and judicial, during the summer quarter. It shall be composed of all SGA representatives enrolled Summer Quarter.
5. Special Committees may be established as the need arises.
6. The SGA shall annually nominate to the President of the College their Faculty Advisor.
7. Representatives to faculty committees shall be appointed by the President of the SGA with approval of the Senate.

ARTICLE II

Class Organizations

I. Each of the four academic classes shall be vested with the authority to organize at academic levels, elect class officers, administer necessary class duties and responsibilities, and to provide specific representation to the SGA.

II. All officers and members of these governmental units except the Summer Commission, whether elected or appointed, shall serve in their respective positions for a period of one year, entering upon their duties at the time of their installation. Installation shall take place at the next regular SGA meeting following election. It shall be understood that the presiding officer of any level of Student Government shall have the privilege of the floor but he shall have no vote except to break a tie.

III. Each class shall elect a President, Vice-President, and Secretary-Treasurer. The Freshman Class shall also elect representatives; the per capita basis for the number of representatives shall be the same as that used for apportioning representatives among the divisions. The Presidents shall be members of the Executive Council, while the other officers shall be members of the student Senate.

IV. The following specific responsibilities are assigned to the respective classes:

A. Senior Class—Homecoming Dance
B. Sophomore Class—Rat Dance

V. Each class shall meet as frequently as necessary and upon call by the President of the class. A quorum for a meeting requiring class action shall be ten per cent of those classified as being members.

ARTICLE III

Division Representatives

I. A total of thirty representatives shall be divided among the divisions of the college and shall be apportioned according to the num-

ber of students in each division, except for the Graduate Division, which shall have representative(s) appointed by the President of the SGA upon recommendation of the Dean of the Graduate School.

II. Election of Division Representatives shall take place in the Spring Quarter at which time the Election Committee shall apportion the appropriate number of representatives to each division, according to the figures supplied by the college Computer Center, and supervise the elections in each division.

ARTICLE IV

Eligibility

I. In order to distribute the honors and responsibilities of holding office among the Student Body, the following shall not be eligible to hold any other major elective office such as president of an organization; President of the Student Body, Vice-President of the Student Body, Judiciary Chairman of the Student Body, Secretary and Treasurer of the Student Body, Editor of the West Georgian, Editor of the Chieftain, and Editor of the Electic. Any student holding any of the above-mentioned elected offices may be allowed to complete his term of office, not to exceed one quarter, should he be elected to a new position.

II. Scholastic and Citizenship Requirements. At the time of election each candidate for office must have an overall academic average of "C" and must be in good academic and social standing. He shall be relieved of his office if he should be placed on academic probation during his term. Mid-term grades shall apply to Freshmen.

ARTICLE V

I. Each House Council shall be vested with authority in matters governing students living in each respective residence hall.

II. Each Residence Hall shall organize their House Council on a representative basis. Each floor unit shall be represented by two residents living in that area.

III. Each House Council shall annually elect those officers necessary to administer the organization.

IV. The statute entitled "Student Judiciary Procedures" shall govern the judicial procedures and actions of the house councils.

ARTICLE VI

Amendments

I. These By-Laws shall be amended only when ratified by a two-thirds favorable vote of the total membership of the Student Government Association.

II. Proposed amendments to these by-laws shall be presented at a regular meeting of the SGA. Discussion and voting shall take place at the next regular meeting.

GREETINGS:

On behalf of the College Union, I would like to welcome you to West Georgia College.

The Union was established because West Georgia College recognizes the importance of the students' life outside the classroom. The staff of the Union hopes to make your campus life educational and enjoyable and make the Union the true community center for students, faculty, administration, staff, alumni, and guests of the college.

Our office is located on the ground floor of the Student Union and is open to all students. The Union Program Council encourages you to join a committee and participate in college life.

Sincerely,

Laura Tucker
Superintendent
Union Program Council

COLLEGE UNION PROGRAM COMMITTEES

1. *ENTERTAINMENT*—The entertainment committee is responsible for producing shows of name entertainment, dances and pageants, and developing talent throughout the college. It keeps a talent file to be used for arranging entertainment. The entertainment committee cooperates with other Union committees and outside organizations to furnish entertainment for designated events.

2. *FINE ARTS*—The fine arts committee plays an important part in the development of a cultural program within the college. Its responsibilities include the promotion of programs such as exhibits, lectures, musical events, concerts, discussion groups, forums and debates. In brief, any program that contributes to a broader education of the West Georgia student in the areas of art, music, humanities, and other related fields is the concern and responsibility of this committee.

3. *HOUSE*—The house committee makes recommendations to the Union Board concerning allotment of space and use of facilities. It maintains the information and lost and found section, orders records, magazines and other reading material for the Center. It also collects ideas and information from other Unions in an effort to constantly improve existing programs.

4. *RECREATION*—The recreation committee sponsors instruction in activities such as chess, bridge, dance, billiards, etiquette, charm, knitting, photography, and other special skills. It is responsible for the recreational facilities within the building; and for the organization of any other special interest groups or activities within the realm of recreation. It is also responsible for the selection and showing of movies.

5. *PUBLICITY*—The publicity committee coordinates all publicity of Union activities through posters and news releases. Since the success of each program is dependent upon good advertising, it is evident that this committee must be involved in every area of Union activity.

6. *SECRETARIAL*—The secretarial committee is responsible for taking minutes of all committee meetings and keeping all records of the Union Program Council. The chairman of the secretarial committee shall be the official secretary of the Union Program Council and sees that all committees are provided with a secretary.

7. *SOCIAL*—The social committee is responsible for all social activities sponsored by the Union and provides opportunities for West Georgia students to participate in these activities. It is responsible for arranging any social programs that should arise such as teas, receptions, and coffee hours.

THE UNION NEEDS INTERESTED PEOPLE TO SERVE ON THESE COMMITTEES. IF YOU ARE INTERESTED, FILL OUT THE FORM ON THE NEXT PAGE. YOU WILL BE CONTACTED BY A MEMBER OF THE PROGRAM COUNCIL.

LOBBY OFFICE AND RECREATION HOURS

Monday-Friday	8:00 A.M.—11:00 P.M.
Saturday	9:00 A.M.—12:00 Midnight
Sunday	12:00 Noon—11:00 P.M.

APPLICATION FOR COMMITTEE MEMBERSHIP

Name .....

School Address .....

Home Address .....

Interests .....

Please mark preference (1st, 2nd) of committee:

Entertainment ..... Publicity .....

Fine Arts ..... Secretarial .....

House ..... Social .....

Recreation .....

Send to or Bring by:

West Georgia College Union
Director of Student Activities
West Georgia College
Carrollton, Georgia 30117

LEGEND

1 John F. Kennedy Memorial Chapel
2 Thomas Bonner House
3 Cobb Hall (women)
4 Melson Hall (women)
5 Administration Building
6 Adamson Hall (women)
7 Mandeville Hall (women)
8 Sanford Building
9 Infirmary
9A Infirmary (future)
10 Martha Munro Building
11 Biology Building
12 Auditorium
13 Education Building
14 Callaway Science Building
15 Gunn Hall (women)
16 Boykin Hall (women)
17 Women's Residence Hall
18 Women's Residence Hall (future)
19 Food Service (future)
20 Math and Physics Building
21 Library
22 Social Science Building
23 Classroom Arts Building (to be completed in 1969)
24 Humanities Building (future)
25 Health and Physical Education Building
25A HPE Addition (future)
26 Student Center
26A Student Center Addition (future)
27 Row Hall
28 Future Residence Hall (men)
29 Aycock Hall (men)
30 Men's Residence Hall (future)
31 Strozier Hall (men)
31A Future Residence Hall (men)
32 Pritchard Hall (men)
33 Future Residence Hall (men)
34 Education Classroom Building (to be completed in 1970)
34A Education Classroom Additions (future)
35 Biology-Chemistry Building (future)
36 Future academic building
37 Future academic building
38 Future academic building
39 Future academic building
40 Future academic building
41 Maintenance Building (to be completed in 1969-70)
42 College Residence
43 President's Home
44 Future parking lot
45 Future parking lot
46 Future parking lot
47 Future parking lot
48 Future amphitheater
49 Parking lot
50 Parking lot
51 Parking lot
52 Parking lot
53 Dormitory women parking lot
54 Dormitory women parking lot
55 Residence Hall (future)

LEGEND

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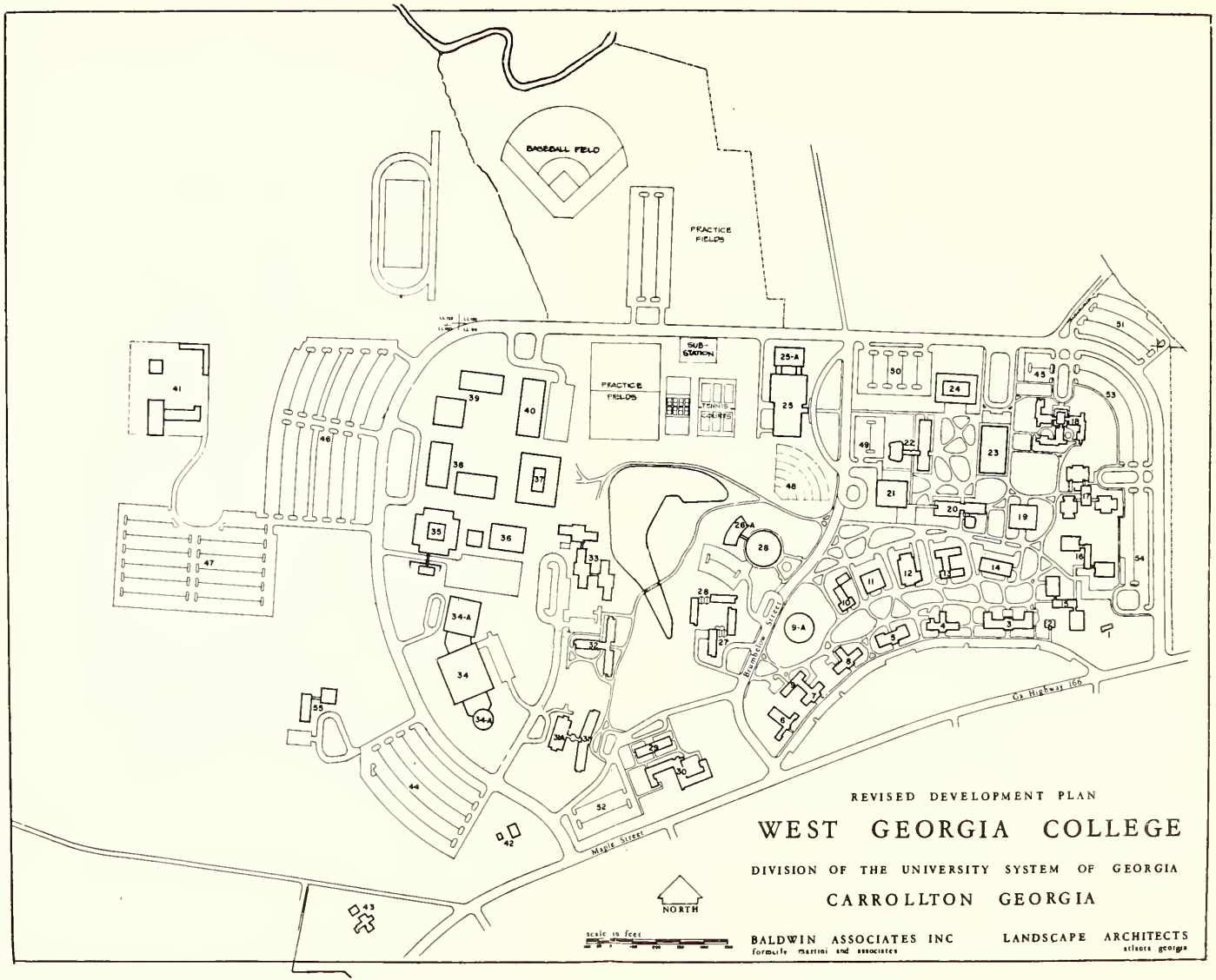
BASEBALL FIELD
PRACTICE FIELDS
SUB-STATION
PRACTICE FIELDS
TENNIS COURTS
Maple Street
Ga Highway 166
NORTH
scale in feet
REVISED DEVELOPMENT PLAN
WEST GEORGIA COLLEGE
DIVISION OF THE UNIVERSITY SYSTEM OF GEORGIA
CARROLLTON GEORGIA
BALDWIN ASSOCIATES INC
formerly martini and associates
LANDSCAPE ARCHITECTS
atlanta georgia

Alma Mater

Alma mater, alma mater, hail, hail to thee,
The shine of our eternal love and youth
Will live forever in the ways of truth.
West Georgia lifts up her head above the beauty
Of the coronets that crown the verdant hills;
Her throne securely rests amid the woodland
Where nature's sweetest tribute daily spills.
Marching feet are guided by her sure light,
Shining on the darkness like a star;
The candles of her children now are burning
To reflect a mother's spirit from afar.

AARON BUCKALEW

Class of 1939

WEST GEORGIA COLLEGE
UNIVERSITY SYSTEM OF GEORGIA
CONSTITUTION
WISDOM
JUSTICE
MODERATION
1785
EST. 1933
CARROLLTON